FEI JUMPING

This document contains:

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic
- The Event Approved Schedule

Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.

Mass gathering risk assessment for COVID-19: addendum for sporting events

The questions below will enable sport event organizers to review the additional considerations specific to sporting events involving mass gatherings, and thus inform their risk assessment of COVID-19 associated with the event. This will help organizers to understand and manage any additional risk from COVID-19. The risk assessment should be reviewed and reassessed regularly during the planning phase and updated immediately prior to the transition to the operational phase, especially in light of the rapidly evolving nature of the outbreak. Reference should be made to the latest technical guidance and situation reports on the WHO website.
The risk assessment for COVID-19 associated with the sporting event must be coordinated and integrated with the host country's national risk assessment for COVID-19. The person completing the questionnaire should include input from the local public health authorities, consult WHO's latest technical guidance and ensure that there is an up-to-date evaluation of the epidemiological situation.

Risk assessment

Please answer Yes (1) or No (0) to the following questions to determine a risk assessment score that incorporates factors specific to mass gathering sporting events

Additional risk of COVID-19 to the mass gathering sporting event	Yes (1)/No (0)	Score
Will the event be held in a country that has documented active local transmission of COVID-19 (community spread)?	1	1
Will the event be held in a single venue or multiple venues/cities/countries? (single venue = 0; multiple venues = 1)	0	0
Will the event include international participants (athletes and spectators) from countries that have documented active local transmission of COVID-19 (community spread)?	1	1
Will the event include a significant number of participants (athletes or spectators) at higher risk of severe COVID-19 disease (e.g., people over 65 years of age or people with underlying health conditions)?	0	0
Will the event include sports that are considered at higher risk of spread for COVID-19 (eg, contact sports)?	0	0
Will the event be held indoors? (Yes = 1; No = 0)	1	1
Total COVID-19 risk score		**3**

Mass gathering mitigation checklist for COVID-19: addendum for sporting events

Mitigation measures assess the current effort and planning to reduce the risk of spread of COVID-19 disease for the event. As mitigation measures can reduce the overall risk of the mass gathering contributing to the spread of COVID-19, they should be taken into account after the risk assessment has occurred to gain a clearer understanding of the overall risk of transmission and further spread of COVID-19, should the mass gathering be held. Together with the risk assessment score, the mitigation measure will contribute to the decision matrix and influence the assessment of the overall risk of transmission and further spread of COVID-19 in relation to the mass gathering.

Topic	Key consideration	Score Yes/Completed (2), Maybe/In progress (1), No/Not considered (0)	Weighting	Total score	Comments
Understanding of the overview of the current COVID-19 situation by the event organizers	Have the relevant organizers and responsible staff been informed about the **latest available guidance on the COVID-19 outbreak** (official web resources available from WHO, CDC, ECDC, UN, local public health authorities)? And are the organizers and staff concerned committed to following the available guidance?	**2**	**1**	**2**	(https://www.who.int/publications-detail/key-planning-recommendations-for-mass-gatherings-in-the-context-of-the-current-covid-19-outbreak)
	Are organizers aware of **global and local daily situation reports** as provided by WHO or local public health authorities?	**2**	**1**	**2**	
	Do the organizers and responsible staff understand the **risks and transmission routes of COVID-19, the steps that event attendees can take to limit spread, the recognized best practices** (including respiratory etiquette, hand hygiene, physical distancing, etc.), and **the travel restrictions** adopted by different countries that may affect the mass gathering?	**2**	**1**	**2**	
Event emergency preparedness and response plans	Has a **contingency medical response plan for COVID-19** been developed for this mass gathering sporting event?	**2**	**3**	**6**	
	Does the contingency medical response plan include **information about how attendees should interact with the host country healthcare system** (e.g. hotline/helpline telephone number, medical teams and first-aid points for the mass gathering, local health care system)?	**2**	**3**	**6**	
	Is there an **Emergency COVID-19 Outbreak Response Coordinator/Team** in the organizing committee or other structure structure for the mass gathering with defined roles and responsibilities, coordinating the health preparedness and response planning for the outbreak?	**2**	**2**	**4**	
	Has the host country or organizer requested **support from WHO and/or local public health authorities**?	**2**	**3**	**6**	
	Have the organizers of the mass gathering event acquired the following supplies to help reduce the risk of transmission of COVID-19?				
	Personal protective equipment (e.g. masks, gloves, gowns) for onsite medical personnel	**2**	**3**	**6**	

	Hand sanitizer and alcohol rubs/gels, tissues, frequently replaced soap canisters and closed bins for safe disposal of hygienic materials (e.g. tissues, towels, sanitary products) in washrooms and changing rooms	**2**	**3**	**6**	
	Hand sanitizers and alcohol rubs for all entrances and throughout the venue	**2**	**3**	**6**	
	If a person feels unwell/ shows symptoms of an acute respiratory infection during the event:				
	Is there a procedure for athletes or spectators to clearly identify **whom to contact and how to do so** if they or other event participants feel unwell?	**2**	**3**	**6**	
	Is there a protocol on **whom meeting organizers should contact in the host country** to report suspected cases and request testing and epidemiological investigations?	**2**	**3**	**6**	
	Are **first-aid services or other medical services** in-place and equipped to support patients with respiratory symptoms?	**2**	**2**	**4**	
	Are there **isolation rooms or mobile isolation units** available onsite?	**2**	**2**	**4**	
	Are there any **designated medical facilities** that manage patients with COVID-19 infection in the host country?	**2**	**2**	**4**	
	Are there **transporation services with trained medical professionals** available to transport critically ill patients with severe acute respiratory infections to a hospital or to evacuate them from the host country, if necessary?	**2**	**2**	**4**	
	Has a **cleaning schedule** been developed to ensure the venue is clean and hygienic – wiping surfaces and any equipment regularly with disinfectant is strongly recommended (before, during and after the event and between each round of competition)?	**2**	**3**	**6**	
	Are there established **screening measures,** including temperature checks in place for participants at the point of entry, venues, routes and on-site medical facilities (first-aid points)? (Please specify in Comments what these screening measures include)	**2**	**3**	**6**	
	Is the host country conducting COVID-19 **laboratory diagnostic tests**? (If Yes, please specify in comments the type of COVID-19 diagnostic test used)	**2**	**3**	**6**	RT-PCR, serological examination, immunochromatographic test
	Does the host country have a **national public health emergency preparedness and response plan** that can address severe respiratory diseases, including COVID-19?	**2**	**2**	**4**	
	Is there **a preliminary agreement by the host country to provide care** for any COVID-19 cases connected with the mass gathering?	**2**	**3**	**6**	
	If the event is for a duration of 14 days or longer, does the medical response plan for the event include resources and protocols for managing all public health interventions that would be necessary and supporting the national public health authorities if participants are infected and become unwell at the event? (If the event is for less than 14 days, please score 0)	**0**	**3**	**0**	
	If the event is for less than 14 days, does the medical response plan include protocols for organizers to notify all participants of possible exposure to COVID-19 if the organizers are made aware of any suspected or confirmed cases that attended the event? (If the event is for 14 days or longer, please score 0)	**2**	**3**	**6**	
	Is there an established mechanism for collaboration and coordination between **the health and security sectors**, which is considered as crucial?	**2**	**2**	**4**	

Stakeholder and partner coordination	Are there agreed, clear and easily understood processes in place for **reporting to external multi-sectoral stakeholders** (including surveillance authorities, WHO, CDC, ECDC, etc.) and disseminating risk communication messages (Media)?	**2**	**2**	**4**	
Command and control	Is there a decision-making authority/body and an agreed procedure to **modify, restrict, postpone or cancel the mass gathering sporting** event related to the evolving COVID-19 outbreak?	**2**	**3**	**6**	
	Are there arrangements to activate a **strategic health operations centre** if there are suspected COVID-19 cases in connection with the sporting mass gathering?	**0**	**2**	**0**	
	Have the mass gathering organizers and staff **undergone training and exercises** on personal safety procedures and emergency mitigation measures (including those specifically listed in this checklist)?	**2**	**3**	**6**	
Risk communication	Is there a **risk communication strategy** for the sporting mass gathering in regard to COVID-19?	**2**	**3**	**6**	
	Is there a **designated person(s) to lead media** activities and tasked with managing all external communications with national and international government officials, the general public, and the media? (If yes, please identify the spokesperson in comments)	**2**	**2**	**4**	**Karolina Niementowska - director of corporate communications**
	Has there been **monitoring of national and international media and social media** established for **rumours** to be able to counter them early? (Please explain in the comments what protocols are in place for counter messaging)	**2**	**2**	**4**	press releases, sponsored posts, telemarketing and newsletters
	Has coordination been set up with major **official media channels and social media** sites such as Twitter, Facebook and Instagram so that messaging can be coordinated with, and assisted by, the platforms to provide targeted messaging from organizers (including messaging to counter fake news and rumours, and proactive messaging about the status of the mass gathering, including changes)?	**2**	**2**	**4**	
Public health awareness of COVID-19 before and during the event	Has **public health advice** on clinical features of COVID-19, preventive measures, especially respiratory etiquette, hand hygiene practices, and physical distancing, been shared with all staff involved in the event, athletes, the public, and personnel of all relevant stakeholders?	**2**	**3**	**6**	
	Has information on the **at-risk populations** been provided to all athletes, the public and others so they may make an informed decision on their attendance based on their personal risks?	**2**	**3**	**6**	
	Has public advice included information on the meaning of the following **measures: quarantine, self-isolation and self-monitoring?**	**2**	**2**	**4**	
Surge capacity	**Are there any surge arrangements in place in the event of a public health emergency during the mass gathering - (i.e. suspected and confirmed cases of COVID-19?**				
	Do these surge arrangements include funding for mitigation measures?	**2**	**3**	**6**	
	Do these surge arrangements include stockpiles of equipment (e.g. personal protective equipment, etc.)	**2**	**3**	**6**	
	Do these surge arrangements include training of extra staff?	**2**	**2**	**4**	
	Do these surge arrangements include volunteers?	**2**	**2**	**4**	
	Will there be **daily health checks** of athletes/competitors?	**2**	**2**	**4**	
	Will the **athletes be separated from other groups,** such as officials, support staff and spectators, to limit transmission?	**2**	**2**	**4**	

Specific mitigation measures	Are there measures in place to **limit the sharing of equipment, water bottles, towels,** etc.?	**0**	**3**	**0**	
	Will athletes be given closed **containers to allow for the safe disposal or storing of all hygienic materials** (e.g. tissues, towels, etc.)?	**0**	**3**	**0**	
	Will the sporting event have **designated seating** for all spectators?	**2**	**3**	**6**	
	Does the designated **seating provided allow for physical distancing** between spectators (minimum of 1 metre)?	**2**	**2**	**4**	
	Have **pre-travel health checks** been performed on all athletes to ensure underlying co-morbidities, medications, allergies, etc. are documented?	**0**	**2**	**0**	

Sum of mitigation measures	**200**	**200**
Total mitigation score (%)	**91**	

Mass gathering overall risk score: addendum for sporting events

The decision matrix takes the risk score and the mitigation score to provide a colour determination. This colour determination identifies the total risk of transmission and further spread of COVID-19 in relation to the mass gathering. The "Colour Determination" key below the decision matrix describes the total risk for each colour.

Total COVID-19 risk score (from "Risk Assessment" Tab)	3

Total mitigation score (from "Mitigation Checklist" Tab)	91

Risk Vs. Mitigation Matrix

Total Risk Assessment Score	Very Prepared to Mitigate COVID-19 Impacts (76-100)	Somewhat Prepared to Mitigate COVID-19 Impacts (51-75)	Somewhat Unprepared to Mitigate COVID-19 Impacts (26-50)	Very Unprepared to Mitigate COVID-19 Impacts (0-25)
0 - Negligible	Very low	Very low	Very low	Very low
1 - Very Low Risk	Very low	Very low	Low	Low
2 - Low Risk	Low	Low	Low	Moderate
3 - Moderate Risk (low-moderate)	Low	Moderate	Moderate	Moderate
4 - Moderate Risk (high-moderate)	Moderate	Moderate	High	Very High
5 - High Risk	High	High	Very High	Very High
6 - Very High Risk	Very High	Very High	Very High	Very High

KEY FOR COLOUR DETERMINATION OF OVERALL RISK	
VERY LOW	Overall risk of transmission and further spread of COVID-19 in relation to the mass gathering is considered very low.
LOW	Overall risk of transmission and further spread of COVID-19 in relation to the mass gathering is considered low. Recommend checking whether mitigation measures can be strengthened.
MODERATE	Overall risk of transmission and further spread of COVID-19 in relation to the mass gathering is considered moderate. Recommend significant efforts to improve mitigation measures or reduce risk of transmission (decrease risk assessment score).
HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the mass gathering is consdiered high. Recommend significant efforts to improve both mitigation measures and reduce risk of transmission (decrease risk assessment score).
VERY HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the mass gathering is considered very high.

POZNAŃ CAVALIADA®

16-19.12.2021 CSI3*-W, CSI1*, CSIYH

MITIGATION PLAN

- Due to Covid-19 pandemic, we kindly ask you to familiarize with this document to minimise risk of infection.
- Despite following these Guidelines that are to reduce to minimum risk of infection with Covid-19 during the competition this risk is not eliminated.
- Every Participant of the event is obliged to familiarize with these Guidelines. Negligence of acknowledgment of the Guidelines doesn't relive from the duty of following the rules
- All the Participants of the event (excluding Organiser's employees) are taking part voluntarily and on their own responsibility.
- All Participants are required to comply with the rules of social coexistence and conduct in accordance with applicable law and regulation of these Guidelines and other regulations in force in the competition established by the Organiser.
- All who decide to take part in the event (in any role) and are allowed to participate in the event by Organiser during the pandemic are doing so at their own risk.
- The Organising Committee doesn't take any responsibility for infection with Covid-19 of anyone taking part in the event.

List of measurements and actions that will apply during the event in order to mitigate the risk of COVID-19 transmission:

1. The event takes place with spectators - in accordance with current regulations in Poland.

2. Only healthy people who do not show symptoms of covid 19 infection (fever, cough, breathing problems, lack of smell or taste) are allowed to enter the event.

3. All the Participants of the event are entering the showground using only the entry or gate specified by Organiser. There's a clearly marked on the map control point located at the gate.

4. At the control point, Security Staff checks and verify all the participants from the list provided by National Federation, does a health interview and measures the temperature.

5. A measurement of the temperature is an obligatory procedure and it's anonymous.

6. If temperature is greater than 37.5 degrees C the person cannot enter the venue.

7. Refusing to follow the procedure of taking the temperature results denning the access to the showground.

8. During the control procedure, Security Staff has a right to: Ask for an ID document, Ask to leave the vehicle

9. Each Participant given the access the showground will be marked with a wristband.

10. The wristbands will be issued at the show office, only with the wristband you can move around the stable, warm up arena and main arena.

11. In case of any health issues reported by any Participant Security staff will not give an access to the showground and will inform the Organiser and Medical Staff.

12. Each participant must have a protective mask covering the mouth and nose. This rule excludes an Athlete sitting on the horse and riding on a horse-drawn carriage.

13. Systematic sterilising hands at the stations located in toilets area, show office, competition zone, stables.

14. The Organiser will assign a person who with cooperation with the Organiser will coordinate and supervise the security system especially the logistic of Participants, access to sanitizers, covering mouth and nose by Participants.

15. All the rooms used during the event will be disinfected after each day of the event.

16. The most common symptoms of Covid-19 are fever, dry cough and tiredness. Other symptoms that are less common and may affect some patients include aches and pains, nasal congestion, headache, conjunctivitis, sore throat, diarrhoea, loss of taste or smell or a rash on skin or discoloration of fingers or toes. These symptoms are usually mild and begin gradually (Source: WHO website: https://www.who.int/emergencies/diseases/novel-coronavirus-2019/question-and-answers-hub/q-a-detail/q-a-coronaviruses) and the Participants must immediately: Go to the assigned by the Organiser isolation space. Call the Organizer on 603410205. The Organiser will contact with the Regional Sanitary and Epidemiological Station, competent for the showground of the event, or the 24-hour NFZ hotline 800-190-590.

17. Dogs are not allowed to enter the Poznań International Fair building. Dogs may stay in the stable and in the horse carriage area, only under the full control of the owner, on a leash and within sight.

18. Prize-giving ceremonies will take place in consideration of the distance rules.

19. The show office can be contacted by phone or via www.zawodykonne.com . Personal contact should be avoided. Otherwise the show office must be entered only by decision-makers, no accompanying persons..

20. All officials will have to wear a mask. The judges are excluded during their work on the judges‘ tables.

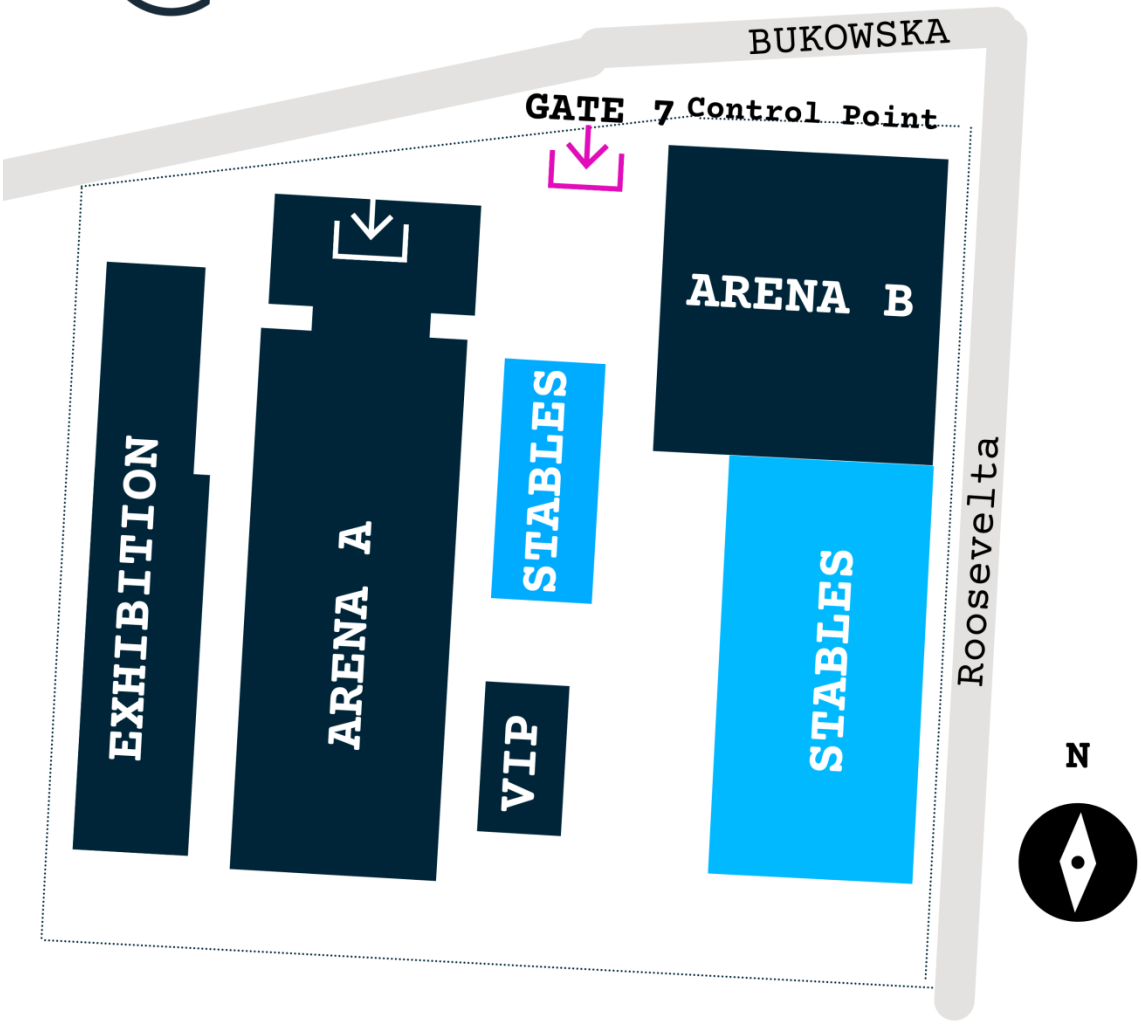
21. Food and drinks will be available in a separate area, please disinfect your hands at the entrance and exit to the area.

22. An ambulance will be placed in the event.

23. During the events there will be a person responsible only to supervise and control all regulations on daily basis.

24. There is an isolation room and a medical point on site.

POZNAŃ
CAVALIADA®



I. DENOMINATION OF THE EVENT

Venue: **CSI3*-W/CSIYH1*/CSI1*/CSIAm-A CAVALIADA POZNAŃ**

Date: **16-19 12 2021** **NF**: **POL**

Indoor: ☒ **Outdoor:** ☐

EVENT CATEGORIES:

CSIO5* ☐	CSI5*-W ☐	CSI5* ☐	CSIU25-A ☐	CSIU25-B ☐
CSIO4* ☐	CSI4*-W ☐	CSI4* ☐	CSIY-A ☐	CSIY-B ☐
CSIO3* ☐	CSI3*-W ☒	CSI3* ☐	CSIJ-A ☐	CSIJ-B ☐
CSIO2* ☐	CSI2*-W ☐	CSI2* ☐	CSICh-A ☐	CSICh-B ☐
CSIO1* ☐	CSI1*-W ☐	CSI1* ☒	CSIV-A ☐	CSIV-B ☐
CSIOY ☐		CSIL1* ☐	CSIAm-A ☒	CSIAm-B ☐
CSIOJ ☐		CSIYH2* ☐	CSIP ☐	
CSIOP ☐		CSIYH1* ☒		
CSIOCh ☐				

Championship ☐ Games ☐

II. GENERAL CONDITIONS

- FEI Statutes, 24th edition, effective 19 November 2019
- FEI General Regulations, 24th edition, 1st January 2020, updates effective 1st January 2021
- FEI Veterinary Regulations, 14th edition, 1 January 2018, updates effective 1st January 2021
- The Jumping Rules and its Annexes, 26th edition 1 January 2018, updates effective 1 January 2021
- https://inside.fei.org/fei/regulations/jumping
- CSI/CSIO Prize Money requirements 2020 – To be applied also for 2021 https://inside.fei.org/sites/default/files/Final%20CSIs-CSIOs%20-%202020.pdf
- Longines Rankings – Groups Categories 2020 – To be applied also for 2021 https://inside.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202020.pdf
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3rd Edition, effective 1st January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1st January 2021
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 (updated 12 October 2020) and until further notice
- All subsequent published revisions/updates, the provisions of which will take precedence.

****

THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 29/10/2021, updated on 24/11/2021, 03/12/2021, 09/12/2021.

Marco Fusté
Jumping Director

NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event. Additionally, no change may be made to a Longines Ranking competition once the schedule has been approved. Prizes in kind, to be accepted as prize money to count for Longines Ranking competitions and total event prize money, must be easily convertible into cash (GRs Art. 127).

TABLE OF CONTENTS

I. DENOMINATION OF THE EVENT 1

II. GENERAL CONDITIONS 1

III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE 3

IV. GENERAL INFORMATION 4

1. ORGANISER 4
2. ORGANISING COMMITTEE 4
3. EVENT DIRECTOR 4
4. STABLE MANAGER 4
5. ANNOUNCER 4

V. OFFICIALS 5

VI. INVITATIONS 6

1. GENERAL 6

VII. ENTRIES 8

1. ENTRY DATES AND ENTRY FEES 8
2. OTHER FEES 9
3. NO-SHOWS/LATE WITHDRAWALS 10

VIII. TIMETABLE 11

IX. COMPETITION DETAIL 13

X. FACILITIES OFFERED 24

1. ATHLETES 24
2. GROOMS 24

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION 25

1. DRAW 25
2. COMPETITION ARENA(S) 25
3. PRACTICE ARENA(S) 25
4. STABLES 25
5. SAFETY CUPS 25
6. TIMING DEVICE 25
7. SCORING/TIMING PROVIDER 26
8. OTHER TECHNOLOGY/SERVICE PROVIDER(S) 26
9. PRIZE GIVING CEREMONY 26
10. ADVERTISING ON ATHLETES AND HORSES 26
11. TICKETING 26
12. BETTING 26
13. TRANSPORT REIMBURSMENT HORSES / PONIES 27
14. WELCOME 27
15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS 27
16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS 27
17. SUSTAINABILITY 27

XII. VETERINARY MATTERS 28

1. CUSTOMS FORMALITIES 28
2. HEALTH REQUIREMENTS 28
3. NATIONAL REQUIREMENTS 28
4. PONIES 28
5. INJURY SURVEILLANCE 28
6. TRANSPORT OF HORSES 29
7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE 29
8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS,

CHAPTER VII 30

XIII. HUMAN ANTI-DOPING 31

XIV. ADDITIONAL INFORMATION 31

1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC 31
2. INSURANCES AND NATIONAL REQUIREMENTS 32
3. PROTESTS/APPEALS 33
4. SCHOOLING DURING COMPETITIONS 33
5. STEWARDING 33
6. DISPUTES 34
7. MODIFICATION TO SCHEDULE 34
8. ADDITIONAL INFORMATION FROM THE OC 34
9. PRIZE MONEY DISTRIBUTION 36
10. MAXIMUM NUMBER OF STARTERS PER COMPETITION 37
11. GLOSSARY 38

XV. ANNEXES 40

III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.

2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.

3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.

4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.

5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: http://inside.fei.org/.

IV. GENERAL INFORMATION

1. ORGANISER

Name: Międzynarodowe Targi Poznańskie Sp. z o.o.
Address: Głogowska 14, 60-724 Poznań
Telephone: +48/61/8692000
Fax: +48/61/8692999
Email: zawody@grupamtp.pl
Website: www.cavaliada.pl

in cooperation with: Stowarzyszenie Jeździeckie Baborówko

Contact Details Show Ground:

Address: MTP, Śniadeckich 25; 60-742 Poznań
Telephone: +48 603410205

GPS Coordinates: N52° 24' 140", E16° 54' 208"
Accessibility details (directions by road, nearest airport / train station):
Arrival by car route from Western Europe: highway A2
Arrival by train: Poznań Główny (main station)
Arrival by plane: Poznań Ławica Airport

2. ORGANISING COMMITTEE

Honorary President: Tomasz Kobierski
President of the Event: Filip Bittner
Show Secretary: Henryk Święcicki
Press Officer: Karina Czechowicz

3. EVENT DIRECTOR

Name: Radosław Kulupa
Address: ul. Głogowska 14; 60-724 Poznań
Telephone: +48/61/8692000
Email: zawody@grupamtp.pl

4. STABLE MANAGER

Name: Kaja Radzikowska
Telephone: +48 665 450 015
Email: zawody@grupamtp.pl

5. ANNOUNCER

Name: Szymon Tarant, Jacek Ryczywolski, Zuzanna Ostańska
Email: tarantevents@gmail.com

V. OFFICIALS

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	**Ground Jury**	Ground Jury President	10049773	Tomasz Mossakowski	POL	3	tomasz.mossakowski52@gmail.com +48 601 701 095
		Ground Jury Member	10051394	Zofia Jurczyńska-Kret	POL	3	
		Ground Jury Member	10119851	Justyna Olszak	POL	2	
		Ground Jury Member	10087601	Justyna Borysewicz-Rudy	POL	2	
		Ground Jury Member	10149409	Małgorzata Chajęcka	POL	2	
		Ground Jury Member	10164737	Mark Bates	GBR	2	
		Ground Jury Member	10079796	Ewa Porębska-Gomółka	POL	2	
2	**Foreign Judge**	Foreign Judge	10050866	Harrij Braspenning	NED	3	braskram@kpnmail.nl
3	**Foreign Technical Delegate**	Foreign Technical Delegate					
4	**Course Designer**	Course Designer CSI3*/CIAM-A	10056174	Marco Hesse	GER	3	Marcohesse-Hesse@web.de +49 160 907 346 06
		Course Designer CSIYH/CSI1*	10137214	Krzysztof Kierzek	POL	2	cheval-tech@o2.pl
		Assistant Course Designer	10147414	Arkadiusz Weckwert	POL	2	
		Assistant Course Designer		Łukasz Szustorowski	POL	N	
		Assistant Course Designer		Magdalena Motyl	POL	N	
		Assistant Course Designer		Bartosz Skrzypczyk	POL	N	
5	**Chief Steward**	Chief Steward	10052984	Zbigniew Seibt	POL	3	zas.s@interia.pl +48 783 872 616
6	**Foreign Steward**	Foreign Steward					*
7	**Assistants Stewards**	Assistant Steward	10051240	Barbara Berezowska	POL	3	
		Assistant Steward	10116087	Weronika Raczak	POL	2	
		Assistant Steward	10116088	Aleksandra Tutaj	POL	3	
		Assistant Steward	10052979	Sylwia Bogacz	POL	3	
		Assistant Steward	10051303	Witold Bogacz	POL	3	
		Assistant Steward	10065014	Leszek Pawlak	POL	2	
8	**FEI Veterinary Delegate**	FEI Veterinary Delegate	10086688	Łukasz Gątkiewicz	POL	2	lukasz.gatkiewicz@evan-vet.pl + 48 601 553 236
9	**Veterinary Service Manager (VR Art 1103) / Treating Veterinarian (VR Art 1105)**	Veterinary Service Manager	10089526	Maciej Przewoźny			m.przewozny@klinika-konie.com.pl
		FEI Permitted Treating Veterinarian	10180096	Marta Zmiertka			+48 604 343 802
10	**Medical Doctor**	Medical Doctor		Wielkopolska Przychodnia Sportowa			+48 601 305 136
11	**Farrier**	Farrier		Robert Musiał			+48 518 383 959
12	**NF Delegate**	NF Delegate (if applicable)					*

VI. INVITATIONS

1. GENERAL

Horses entered in one CSI star level/category may not enter another CSI star level/category at the same Event.

Horses may take part in national Competitions and international Competitions at the same Event only under the following conditions:

- Horses may take part in national Events up to two hours prior to the start of the international Event's Horse Inspection;
- If the national Event includes Competitions after the international Event ends, either on the same day or on the following day(s), horses having taken part in the international Event may take part in national Competitions only, following the conclusion of the international Event.

Invitations

CSI3*W:

NF's invited:	all
Reserve NFs:	
Total number of athletes:	120
Number of home athletes:	
Number of foreign athletes:	
Number of horses per athlete:	3 + 1(Comp. No 7 Puissance)

CSIYH1*:

NF's invited:	all
Reserve NFs:	
Total number of athletes:	70
Number of home athletes:	35
Number of foreign athletes:	35
Number of horses per athlete:	2 (6 and/or 7 years old)

CSI1*:

NF's invited:	all
Reserve NFs:	
Total number of athletes:	160
Number of home athletes:	100
Number of foreign athletes:	60
Number of horses per athlete:	2

CSIAm-A:

NF's invited:	all
Reserve NFs:	
Total number of athletes:	30
Number of home athletes:	20
Number of foreign athletes:	10
Number of horses per athlete:	1

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

Athletes are invited by the Organising Committee through their NF. Athletes accepted to CSI 3*-W will be the first athletes accepted to CSIYH 1*.

Number of home athletes in CSI3*W: max. 40:

- first 10 riders of Polish National Seniors Championships 2021,
- first 3 riders of Polish National Young Riders Championships 2021 of the appropriate age,
- first 3 riders of Polish National Juniors Championships 2021 of the appropriate age,
- the other participating athletes to quota 30 athletes in order by Polish NF (PZJ, no 10/2021) Ranking
- 10 OC Wild Cards.

Number of home athletes in CSI1*: max 100

- Entries of Polish athletes will be accept in order by Polish NF (PZJ no 10/2021) Ranking.
- Provided that there are places available, athletes not ranked in the Polish NF (PZJ) Ranking will be accepted by the order of entries.

Each horse can start only in one competition a day and can start 3 times during the event (start in 3 competitions).

A horse starting in Competition no 4. Venus vs Mars or no. 7 Puissance can start in another competition on that day and can start 4 times during the event.

4th horse in CSI3*-W can start only in Competition no. 7 Puissance.

CSIAm-A

ANNEX XIII RULES FOR AMATEUR OWNER CATEGORY (JUMPING RULES 26th edition, effective 1 January 2018 Updates effective 1 January 2021)
ARTICLE 1 REQUIREMENTS
1. To be considered an “Amateur Owner” :
1.1. The Athlete must be the owner of the Horse(s) with which he/she competes. Ownership may be extended to the immediate
family members.
1.2. The Athlete must possess a valid licence granted by his/her NF and be registered with the FEI. Horses must be registered
with the FEI and, if competing in a country outside the Horse’s country of residence, have a valid FEI passport or a national
passport with an FEI recognition card. Horses competing in Amateur Events in their country of residence do not need an FEI passport or FEI recognition card but must be registered and identifiable (see GRs 137.2).
1.2.1. An “Amateur Owner’s” license will only be granted by NFs to an Athlete who has formally signed a statement that he/she does not earn money for riding other people’s Horses, giving riding lessons, riding sponsored Horses, or for publicity or commercial purposes, etc. The buying and selling of Horses, as well as receiving prize money in cash, are not forbidden providing they do not constitute the Athlete’s only source of income.

VII. ENTRIES

IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (https://invitation.fei.org/login);
- Additional documentation can be found at: https://inside.fei.org/fei/your-role/it-services/fei-entry-system/fei-entry-system-jumping;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 26th edition, updates effective 1 January 2021

Deadlines for Entries:

Definite Entries:	**26 11 2021**
Last date for substitutions:	**15 12 2021**

Entry fee per horse *(per category)*:
VAT excluded

Category	Amount
CSI3* W	**450 EUR** (VAT excluded)
CSIYH1*	**300 EUR** (VAT excluded)
CSI1*	**400 EUR** (VAT excluded)
CSIAm-A	**1000 EUR** (VAT excluded)*

*Each Athlete CSIAm-A will receive two VIP-cards.

VAT (in %) **:** **0**

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 26th edition, updates effective 1 January 2021, that is copied in Section XIV point 10.

Compulsory fees per horse:

- EADCMP Fee: Included in entry fee ☐
  Not included in entry fee ☒
  Lower Level Events (CIMs) CHF 18 per horse per event
  Higher Level Events CHF 25 per horse per event

(For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)

- Fee for manure disposal (at OC discretion; maximum € 40 per horse per Event). 40 EUR Per horse
- Fee for health/customs-related documents for Horses, if applicable (only if requested) 30 EUR Per horse

All aforementioned amounts are including VAT

Total maximum fee per horse: 70 EUR + 25 or 18 CHF

Compulsory fees per athlete:

- NF fee if applicable — Per athlete
- NF medication control programme fee if applicable — Per athlete
- Fee for lorry parking if applicable — Per lorry/caravan
- Fee for electric hook-up for lorry — 70 EUR Per lorry/caravan

All aforementioned amounts are including VAT

Total maximum fee per Athlete: 70 EUR

2. OTHER FEES

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC. *Please specify if price per bale or other quantity.*

Hay: 6 EUR per bail

Straw: 5 EUR per bail **First bedding free**

Shavings: 15 EUR per bail

Other (please specify): Extra entry per trainer, owner etc. (above free entries) 70 EUR

one Athlete can buy max. 2 additional entries (Athletes can buy extra entry till 15.12.2021).

All aforementioned amounts are including VAT

VAT number of the organiser: PL7872039063
The NFs and riders who failed to make their outstanding payments with the OC CSI Cavaliada Poznań, CSI Cavaliada Lublin or CSI Cavaliada Warszawa or CSI Cavaliada Kraków for their financial obligations connected with shows of previous years will not be accepted unless they clear all the accounts with the OC.
The athletes must pay with the entries prepayment of the amount of minimum 200 EUR or 850 PLN per horse by the date of definite entries, to the account of:
Stowarzyszenie Jezdzieckie Baborowko Address: Baborowko Parkowa 1 64-500 Szamotuly,
Poland Bank: BNP Paribas Bank Polska S.A.

Account number:
1. PLN: 14 2030 0045 1110 0000 0209 7090
2. EUR: PL 56 2030 0045 3110 0000 0018 5150

SWIFT code: PPABPLPKXXX
Title: Warsaw/Horse/Rider/TAX identification number
Only bank transfers will be accepted. The rest of the fees has to be paid on arrival.

INVOICE
From 01.01.2020, in accordance with the regulations, the seller may issue the buyer (VAT payer) an invoice to the receipt only if the buyer's tax identification number is on the receipt. Therefore, people who want to receive an invoice for the company are asked to write a tax identification number in the title of the transfer and send information to the email address: zawody@grupamtp.pl
After issuing a receipt without a tax identification number, it will not be possible to issue an invoice to the company.

3. NO-SHOWS/LATE WITHDRAWALS

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged:

Withdrawal before the date of definite entries - 26.11.2021 - OC refund all fees. Withdrawal after the date of definite entries and before the date of 14.11.2021 – the athletes or respective NF has to pay the amount of 200 EUR per horse.
Withdrawal after the date of last substitution or no-shows – the athletes or respective NF has to pay full entry fee (CSI3*-W - 450 EUR, CSI1* - 400 EUR, CSIYH - 300 EUR, CSIAm-A - 1000 EUR) per horse.

VIII. TIMETABLE

Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.

As per Jumping Rules Annex VI: combined competitions are not permitted.

The scheduling of competitions must take into account mandatory maintenance breaks as follows. In principle, there should be one maintenance break for every 40 starters; at a minimum, it is compulsory to include one maintenance break in competitions with 50-99 starters after half of the starters have competed. Competitions with 100 starters or more must have three maintenance breaks. The start list must indicate when the maintenance break will take place (e.g. after N° 25).

(to be provided per category/level if multiple events)	Day	Date	Time
• Opening of stables	Tuesday	14.12.2021	16.00
• Horse Inspection *All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"*	Wednesday	15.12.2021	16.00 – 20.00
• Horse Re-Inspection	Thursday	16.12.2021	7.00
• Opening times of exercise areas	Wednesday	15.12.2021	10.00 – 19.00

Competitions CSI3*	Day	Date	Arena	Time	Art.	Prize Money
Declaration of Starters	Wednesday	15.12.2021		18.00		
No 1 Small Tour (135)	Thursday	16.12.2021	A	8.00	274.2.5	8 000 PLN
No 2 Middle Tour (140)	Thursday	16.12.2021	A	following	238.2.1	10 000 PLN
No 3 Big Tour (145)	Thursday	16.12.2021	A	following	274.1.5.3	12 000 PLN
No 4 Venus vs Mars (135)	Thursday	16.12.2021	A	following	270	23 000 PLN
No 5 Middle Tour (140)	Friday	17.12.2021	A	8.00	274.1.5.5	10 000 PLN
No 6 Big Tour (LR D, CT) (150)	Friday	17.12.2021	A	following	238.2.2	100 000 PLN
No 7 Puissance	Friday	17.12.2021	A	following	262.2	21 000 PLN
No 8 Small Tour (135)	Saturday	18.12.2021	A	following	238.2.1	8 000 PLN
No 9 Middle Tour Final (LR D) (145)	Saturday	18.12.2021	A	following	238.2.2	100 000 PLN
No 10 Speed & Music (140)	Saturday	18.12.2021	A	following	263+239	30 000 PLN
No 11 Small Tour Final (135)	Sunday	19.12.2021	A	8.00	274.1.5.3	12 000 PLN
No 12 Grand Prix (LR B, CT, WC CEL) (160)	Sunday	19.12.2021	A	following	238.2.2	200 000 PLN
No 13 Last Chance (140)	Sunday	19.12.2021	A	following	269.5	6 000 PLN
Total Prize Money						**540 000 PLN**

Competitions CSIYH1*	Day	Date	Arena	Time	Art.	Prize Money
Declaration of Starters	Wednesday	15.12.2021		18.00		
No 1YH Youngster Tour (125/130)	Thursday	16.12.2021	B	following	274.2.5	5 000 PLN
No 2YH Youngster Tour (125/130)	Friday	17.12.2021	B	8.00	238.2.1	5 000 PLN
No 3YH Youngster Tour Final (130/135)	Sunday	19.12.2021	B	8.00	274.1.5.3	10 000 PLN
Total Prize Money						**20 000 PLN**

Competitions CSI1*	Day	Date	Arena	Time	Art.	Prize Money
Declaration of Starters	Wednesday	15.12.2021		18.00		
1* One Star Small Tour (120)	Thursday	16.12.2021	B	following	238.2.1	5 000 PLN
2* One Star Big Tour (130)	Thursday	16.12.2021	B	following	274.1.5.3	7 000 PLN
3* One Star Small Tour (120)	Friday	17.12.2021	B	following	274.1.5.3	5 000 PLN
4* One Star Big Tour (130)	Friday	17.12.2021	B	following	238.2.1	7 000 PLN
5* One Star Small Tour (125)	Saturday	18.12.2021	B	8.00	238.2.1	10 000 PLN
6* One Star Big Tour (135)	Saturday	18.12.2021	B	following	274.1.5.3	16 000 PLN
Total Prize Money						**50 000 PLN**

Competitions CSIAm-A	Day	Date	Arena	Time	Art.	Prize Money
Declaration of Starters	Wednesday	15.12.2021		18.00		
No 1A Amateur Tour (110)	Thursday	16.12.2021	A	following	274.2.5	2 000 PLN
No 2A Amateur Tour (110)	Friday	17.12.2021	A	following	238.2.1	2 000 PLN
No 3A Amateur Tour (115)	Sunday	19.12.2021	A	following	274.1.5.3	4 000 PLN
Total Prize Money						**8 000 PLN**

Overall Prize Money: 618 000 PLN

Applicable government tax to be deducted from Prize Money (see also XIV.8): 10 %

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award – winner of comp. no 12 (Grand Prix) - watch with value 3 800 PLN - from Polish Equestrian Federation
Leading Female athlete Venus vs Mars – The best Female athlete of comp. no 4 (Venus vs Mars) - watch with value 2 200 PLN - - from Polish Equestrian Federation
Best foreign athlete - NO
Best home athlete – NO
Team awards – NO

PRIZE – CLASSIFICATION:

IX. COMPETITION DETAIL

CSI3*-W

FIRST DAY : Thursday **DATE : 16/12/2021**

COMPETITION No: 1 **Time:** 8.00

Type of Competition: Small Tour Acc. to Article: 274.2.5
Competition description: Two phases, 1st not against the clock, 2nd against the clock

1st Qualification for Comp. No 11 (Small Tour Final)
1st Qualification for Comp. No 4 (Venus vs Mars)

Jump-off (if any)	no
Speed/Fixed time	350m/min
Height of obstacles:	135 cm
Number of horses per athlete	1
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money:	8 000 PLN
Chart to be used:	1 (25% to winner) ☒
	2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * * * * * * * *

COMPETITION No: 2 **Time:** following

Type of Competition: Medium Tour Acc. to Article: 238.2.1
Competition description: Against the clock

Qualification for Comp. No 9 (Medium Tour Final)
2nd Qualification for Comp. No 4 (Venus vs Mars)

Jump-off (if any)	no
Speed/Fixed time	350m/min
Height of obstacles:	140 cm
Number of horses per athlete	1
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money:	10 000 PLN
Chart to be used:	1 (25% to winner) ☒
	2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * * * * * * * *

COMPETITION No: 3 **Time:** following

Type of Competition: Big Tour Acc. to Article: 274.1.5.3
Competition description: Two phases against the clock.

1st Qualification for Comp. No 12 (Grand Prix)

Jump-off (if any) no

Speed/Fixed time	350m/min
Height of obstacles:	145cm
Number of horses per athlete	1
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money:	12 000 PLN
Chart to be used:	1 (25% to winner) ☒
	2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * * * * * * * *

COMPETITION No: 4 **Time:** following

Type of Competition: Venus vs Mars Acc. to Article: 270.12.1 + 265.2

Competition description: Top score competition. The Joker is not part of the main course. After the fixed time has expired, the bell is rung to end the Athlete's round. The Athlete must cross the finishing line to have his/her time recorded he/she then has 20 seconds in which to attempt the Joker. Only one attempt at the Joker is allowed. 200 points are awarded if this obstacle is jumped correctly, but if it is knocked down 200 points must be deducted from the total points obtained by the Athlete.

Declaration to start in this competition has to be done on Wednesday 15/12/2021 in The Show Office till 18:00. Open only for riders who have made a declaration to start.

Open to:

1. The best four women athletes from Competition no 2 are invited to participate. If any of these women athletes do not participate, the 5th best rider will be invited, and so on.
2. The best four men athletes from Competition no 2 are invited to participate. If any of these man athletes do not participate, the 5th best rider will be invited, and so on.
3. The best four women athletes from Competition no 1 are invited to participate. If any of these women athletes do not participate, the 5th best rider will be invited, and so on.
4. The best four man athletes from Competition no 1 are invited to participate. If any of these men athletes do not participate, the 5th best rider will be invited, and so on.

Jump-off (if any)	1 (to determine the winning team)
Speed/Fixed time	60 seconds
Height of obstacles:	135cm
Number of horses per athlete	1
Number of Starters:	16
Total prize money:	23 000 PLN (15 000 PLN for individual classification + 8 000 PLN for the best team)
Chart to be used:	1 (25% to winner) ☐
	2 (33% to winner) ☒

Team classification:
The athletes are divided into two teams: Mars (men) and Venus (women), each consisting of 10 athletes. Each team has a chef d'equipe, who determines the starting order. A draw deciding which team goes first will take place 10 minutes before the competition in front of the audience. Venus and Mars athletes take turns starting (one Mars/Venus athlete, after that one Venus/Mars athlete etc.). The points acquired by the athletes will be accumulated for their respective teams. The team which has acquired the highest number of points wins. In the event of the equality of points, a jump-off will determine the winning team. Chefs d'equipe choose one rider for the jump-off. The fixed time for the jump-off is 40 seconds.

* * * * * * * * * * *

SECOND DAY : Friday **DATE: 17/12/2021**

COMPETITION No: 5 **Time:** 8.00

Type of Competition: Medium Tour Acc. to Article: 274.1.5.5
Competition description: Two phases 1st against the clock, 2nd table C.

Qualification for Comp. No 10 (Speed & Music)

Jump-off (if any)	no
Speed/Fixed time	350m/min
Height of obstacles:	140 cm
Number of horses per athlete	1
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money:	10 000 PLN
Chart to be used:	1 (25% to winner) ☒
	2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * * * * * * * *

COMPETITION No: 6 **Time:** following

Type of Competition: **Big Tour LR D** Acc. to Article: 238.2.2
Competition description: Against the clock with jump off

2nd Qualification for Comp. No 12 (Grand Prix)

Counts for the Longines Rankings group D & Cavaliada Tour 2021/22

Jump-off (if any)	1
Speed/Fixed time	350m/min
Height of obstacles:	150
Number of horses per athlete	1
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money:	100 000 PLN
Chart to be used:	1 (25% to winner) ☒
	2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * * * * * * * *

COMPETITION No: 7 **Time:** following

Type of Competition: Puissance Acc. to Article: 262.2
Competition description: Puissance

Jump-off (if any)	4
Speed/Fixed time	
Height of obstacles:	170 cm to start
Number of horses per athlete	1
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money:	21 000 PLN
Chart to be used:	1 (25% to winner) ☐
	2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * * * * * * * *

THIRD DAY : Saturday **DATE: 18/12/2021**

COMPETITION No: 8 **Time:** following

Type of Competition: Small Tour Acc. to Article: 238.2.1
Competition description: Against the clock

2nd Qualification for Comp. No 11 (Small Tour Final)

Jump-off (if any)	no
Speed/Fixed time	350 m/min
Height of obstacles:	135 cm
Number of horses per athlete	1
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money:	8 000 PLN
Chart to be used:	1 (25% to winner) ☒
	2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * * * * * * * *

COMPETITION No: 9 **Time:** following

Type of Competition: Medium Tour Final Acc. to Article: 238.2.2

Competition description: Against the clock with jump off

Counts for the Longines Rankings group D

Open to the best 48 Athletes from Comp. No 2, if one of the best 48 does not participate, he/she will be replaced by the next coming on the list.

Jump-off (if any)	1
Speed/Fixed time	350 m/min
Height of obstacles:	145 cm
Number of horses per athlete	1
Number of Starters:	48
Total prize money:	100 000 PLN
Chart to be used:	1 (25% to winner) ☒
	2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * * * * * * * *

COMPETITION No: 10 **Time:** following

Type of Competition: "Speed & Music" Acc. to Article: 263+239

Competition description: Speed competition, Table C (3 seconds per obstacle knocked down).

Open to the best 40 Athletes from Comp. No 5, if one of the best 40 does not participate, he/she will be replaced by the next coming on the list

Jump-off (if any)	no	
Speed/Fixed time	120 sec	
Height of obstacles:	140 cm	
Number of horses per athlete	1	
Number of Starters:	40	
Total prize money:	30 000 PLN	
Chart to be used:	1 (25% to winner)	☒
	2 (33% to winner)	☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * * * * * * * *

FOURTH DAY : Sunday **DATE : 19/12/2021**

COMPETITION No: 11 **Time:** 8:00

Type of Competition: Small Tour Final Acc. to Article: 274.1.5.3
Competition description: Two phases against the clock

Open for 60 best riders of Comp No 1 and No 8.
Qualification system:
Qualification system: The best 30 placed Athletes from Comp. No. 1. The best placed Athletes from Comp. No. 8 to reach the number of 60 participating Athletes.
If any qualified Athlete decides not to compete in Small Tour Final (not later than 1 hour before start the Competition), next is coming to fulfil the list, first from Comp. No. 1, next from Comp. No. 8.

Jump-off (if any)	no	
Speed/Fixed time	350 m/min	
Height of obstacles:	135 cm	
Number of horses per athlete	1	
Number of Starters:	60	
Total prize money:	12 000 PLN	
Chart to be used:	1 (25% to winner)	☒
	2 (33% to winner)	☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * * * * * * * *

COMPETITION No: 12 **Time:** following

Type of Competition: **Big Tour – Grand Prix CEL FEI World Cup™** Acc. to Article: 238.2.2 + Annex E FEI World Cup Jumping Rules
Competition description: Against the clock with jump off

Counts for the: CEL FEI World Cup™, Longines Rankings group C & Cavaliada Tour 2021/22

Jump-off (if any)	1
Speed/Fixed time	350 m/min
Height of obstacles:	140-160 cm (2 verticals of 1.60m included)
Number of horses per athlete	1
Number of Starters:	50
Total prize money:	200 000 PLN
Chart to be used:	1 (25% to winner) ☒
	2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 300 PLN

The following Athletes are also automatically qualified for Competition No 12:
- The top ten Athletes on the FEI World Cup™ standings of each Sub-League three weeks prior to a given FEI World Cup™ Event in either Sub-League must be accepted to that Event, providing that the entry procedure is followed according to the Event Schedule. Such Athletes are automatically qualified for the FEI World Cup™ Competition in their own Sub-League; in addition the five best Athletes on the FEI World Cup™ standings of the other Sub-League three weeks prior to the Event in question will also be automatically qualified for the FEI World Cup™ Competition at that Event.

Qualified for the Grand Prix are also the 15 best athletes from Comp. No 3. The remaining athletes up to a quota of 50 qualify from Comp. No 6. If any qualified Athlete decides not to compete in Grand Prix (not later than 1 hour before start the Competition), next is coming to fulfill the list, first from Comp. No. 6, next from Comp. No. 3.

All athletes taking part at the Grand-Prix/FEI World Cup™ Competition, must have completed with their Grand-Prix horse, at least the first round of one Table A competition prior to the Grand-Prix.

* * * * * * * * * * *

COMPETITION No: 13 **Time:** following

Type of Competition: Last Chance Acc. to Article: 269.1,2,3,5
Competition description: Accumulator against the clock

Jump-off (if any)	no
Speed/Fixed time	350 m/min
Height of obstacles:	140 cm
Number of horses per athlete	2
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money:	6 000 PLN
Chart to be used:	1 (25% to winner) ☒
	2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * * * * * * * *

CSIYH1*

FIRST DAY : Thursday **DATE: 16/12/2021**

COMPETITION No: 1YH **Time:** following

Type of Competition: Youngster Tour Acc. to Article: 274.2.5

Competition description: Two phases, 1st not against the clock, 2nd against the clock

Jump-off (if any)	no
Speed/Fixed time	350 m/min
Height of obstacles:	125 cm for 6 years old horses/ 130 cm for 7 years old horses
Number of horses per athlete	2
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money:	5 000 PLN
Chart to be used:	1 (25% to winner) ☒
	2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * * * * * * * *

SECOND DAY : Friday **DATE: 17/12/2021**

COMPETITION No: 2YH **Time:** 8.00

Type of Competition: Youngster Tour Acc. to Article: 238.2.1

Competition description: Against the clock

Jump-off (if any)	no
Speed/Fixed time	350 m/min
Height of obstacles:	125 cm for 6 years old horses/ 130 cm for 7 years old horses
Number of horses per athlete	2
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money:	5 000 PLN
Chart to be used:	1 (25% to winner) ☒
	2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * * * * * * * *

THIRD DAY : Sunday **DATE: 19/12/2021**

COMPETITION No: 3YH **Time:** 8.00

Type of Competition: Youngster Tour Acc. to Article: 274.1.5.3
Competition description: Two phases both against the clock

Jump-off (if any)	no
Speed/Fixed time	325 m/min
Height of obstacles:	130 cm for 6 years old horses/ 135 cm for 7 years old horses
Number of horses per athlete	2
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)Total prize money: 10 000 PLN

Chart to be used: 1 (25% to winner) ☒
2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * * * * * * * *

CSI1*

FIRST DAY : Thursday **DATE: 16/12/2021**

COMPETITION No: 1 OS **Time:** 9.00

Type of Competition: One Star Small Tour Acc. to Article: 238.2.1

Competition description: Against the clock

Jump-off (if any)	no
Speed/Fixed time	350 m/min
Height of obstacles:	120 cm
Number of horses per athlete	2
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money:	5 000 PLN
Chart to be used:	1 (25% to winner) ☒
	2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * * * * * * * *

COMPETITION No: 2 OS **Time:** following

Type of Competition: One Star Big Tour Acc. to Article: 274.1.5.3

Competition description: Two phases against the clock
1st Qualification for Comp. No 6 (One Star Big Tour Final)

Jump-off (if any)	no
Speed/Fixed time	350 m/min
Height of obstacles:	130 cm
Number of horses per athlete	2
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money:	7 000 PLN
Chart to be used:	1 (25% to winner) ☒
	2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * * * * * * * *

SECOND DAY : Friday **DATE : 17/12/2021**

COMPETITION No: 3 OS **Time:** following

Type of Competition: One Star Small Tour Acc. to Article: 274.1.5.3

Competition description: Two phases against the clock

Jump-off (if any)	no
Speed/Fixed time	350 m/min
Height of obstacles:	120 cm
Number of horses per athlete	2
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money:	5 000 PLN
Chart to be used:	1 (25% to winner) ☒
	2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * * * * * * * * *

COMPETITION No: 4 OS **Time:** following

Type of Competition: One Star Big Tour Acc. to Article: 238.2.1

Competition description: Against the clock

2nd Qualification for Comp. No 6 (One Star Big Tour Final)

Jump-off (if any)	no
Speed/Fixed time	350 m/min
Height of obstacles:	130 cm
Number of horses per athlete	2
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money:	7 000 PLN
Chart to be used:	1 (25% to winner) ☒
	2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * * * * * * * * *

THIRD DAY : Saturday **DATE: 18/12/2021**

COMPETITION No: 5 OS **Time:** 8.00

Type of Competition: One Star Small Tour Acc. to Article: 238.2.1

Competition description: Against the clock

Jump-off (if any)	no
Speed/Fixed time	350 m/min
Height of obstacles:	125 cm
Number of horses per athlete	2
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money:	10 000 PLN
Chart to be used:	1 (25% to winner) ☒
	2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * * * * * * * * *

COMPETITION No: 6 OS **Time:** following

Type of Competition: One Star Big Tour Final Acc. to Article: 274.1.5.3

Competition description: two phases, 1st not against the clock, 2nd against the clock

Qualification system: The best 60 placed Athletes from Comp. No. OS2. The best placed Athletes from Comp. No. OS4 to reach the number of 100 participating Athletes.
If any qualified Athlete decides not to compete in One Star Big Tour Final (not later than 1 hour before start the Competition), next is coming to fulfil the list, first from Comp. No. OS2, next from Comp. No. OS4.

Jump-off (if any)	no	
Speed/Fixed time	350 m/min	
Height of obstacles:	135 cm	
Number of horses per athlete	1	
Number of Starters:	100	
Total prize money:	16 000 PLN	
Chart to be used:	1 (25% to winner)	☒
	2 (33% to winner)	☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

CSIAm-A

FIRST DAY : Thursday **DATE : 16/12/2021**

COMPETITION No: 1A **Time:** following

Type of Competition: Amateur Tour Acc. to Article: 274.2.5
Competition description: Two phases, 1st not against the clock, 2nd against the clock

Jump-off (if any)	no	
Speed/Fixed time	350m/min	
Height of obstacles:	110 cm	
Number of horses per athlete	1	
Number of Starters:	30	
Total prize money:	2 000 PLN	
Chart to be used:	1 (25% to winner)	☒
	2 (33% to winner)	☐

* * * * * * * * * * *

SECOND DAY : Friday **DATE : 17/12/2021**

COMPETITION No: 2A **Time:** following

Type of Competition: Amateur Tour Acc. to Article: 238.2.1
Competition description: Against the clock

Jump-off (if any)	no	
Speed/Fixed time	350 m/min	
Height of obstacles:	110 cm	
Number of horses per athlete	1	
Number of Starters:	30	
Total prize money:	2 000 PLN	
Chart to be used:	1 (25% to winner)	☒
	2 (33% to winner)	☐

THIRD DAY : Sunday **DATE : 19/12/2021**

COMPETITION No: 3A **Time:** following

Type of Competition: Amateur Tour Final Acc. to Article: 274.1.5.3
Competition description: Two phases against the clock

Jump-off (if any)	no	
Speed/Fixed time	350 m/min	
Height of obstacles:	115 cm	
Number of horses per athlete	1	
Number of Starters:	30	
Total prize money:	4 000 PLN	
Chart to be used:	1 (25% to winner)	☒
	2 (33% to winner)	☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * * * * * * * *

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel: list of hotels at cavaliada.pl
Address:
Telephone:
At the expense of: The Organiser ☐ or Athletes ☒
Accommodated (bed and breakfast) from to

Meals

At the expense of: The Organiser ☐ or Athletes ☒
Meals provided from to .

Space for organiser to include details if necessary

2. GROOMS

Accommodation.

Requests for accommodation must be sent with entries.
At the expense of: The Organiser ☐ or Athletes ☒
Accommodated (bed and breakfast) from to

Meals.

At the expense of: The Organiser ☐ or Athletes ☒
Meals provided from to .

Space for organiser to include details if necessary

NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL / ADMINISTRATIVE / TECHNICAL INFORMATION

1. DRAW

List of Draws, time, date and location:
Draw for comp. 1, 2, 3, 4, 5, 6, 8, 9, 10,11, 13, 1YH, 2YH, 3YH, 1OS, 2OS, 3OS, 4OS, 5OS, 6OS, 1A, 2A, 3A - draw by computer system
Draw for the Grand Prix Comp. 12, Saturday, 18/12/2021, 17.00 at the Show Office

2. COMPETITION ARENA(S)

Dimensions:	Arena A – 30 x 70 m
	Arena B – 30 x 70 m
Type of Footing:	Arena A – sand
	Arena B – sand

3. PRACTICE ARENA(S)

Dimensions:	Arena A – 24 x 44 m & 20 x 40 m
	Arena B – 24 x 40 m
Type of Footing:	Arena A – sand
	Arena B – sand

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

4. STABLES

Size of boxes 3 m x 3 m **(minimum 3m x 3m+20% 3m x 4m)**

Stables: from Tuesday 15.12.2021 - 04.00 PM – 08.00 PM and Wednesday 15.12.2021 07.00 AM – 08.00 PM There is no possibility to arrive at other times. Outside of these hours the horses won't be checked, and they won't be allowed to pass stable area

There will be no night arrival! In reference to the FEI requirements concerning the current situation EHV1 all horses must be checked upon arrival. The stables will be open between 6 AM and 11.00 PM.

Request for first bedding in shavings must be sent together until the 30.11.2021 to zawody@grupamtp.pl.
Otherwise you will find straw in your boxes.

5. SAFETY CUPS

Name of Manufacturer: Turnierbedarf & Hindernisbau Schaefer, Caro

6. TIMING DEVICE

Name of Manufacturer:	Tag Heuer & Alge-Timing
Model:	CP 545, HL3 - RX & Timy3 WP, PR1aW
FEI Report number:	22010028A, 2016004B & 2014001 A, 2014002 B

7. SCORING/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?
(The list of certified Service Providers is available here: https://inside.fei.org/fei/your-role/it-services/it-providers/list*)*

No ☒
Name of the company: Tarant Events
Contact person at Event
Name: Agnieszka Tarant
FEI ID number: 10139344
Contact email: *agnieszkatarant@gmail.com*

Please fill in Annex XV – FEI Entry System for the Timing Provider

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your event?

No ☒

9. PRIZE GIVING CEREMONY

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 8.

All Prize Giving Ceremonies must strictly follow the **Covid-19 guidelines for Prize giving protocols and media activities.**

10. ADVERTISING ON ATHLETES AND HORSES

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

11. TICKETING

Are you selling tickets for spectators to attend your event: Yes ☒ No ☐
Name of your ticketing provider: Miedzynarodowe Targi Poznańskie Sp. z o.o.
Web address to buy ticket: tobilet.pl

12. BETTING

Betting will be authorised by the Organiser: Yes ☒ No ☐

13. TRANSPORT REIMBURSMENT HORSES / PONIES

Transport expenses to be paid by:
The Organiser ☐ at per km.
The Athlete ☒

14. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance ☒

Organiser Shuttle Service ☐
Public Transport ☐ to be paid by the Organiser ☐ / the Athlete ☐
If paid by Athlete approximate cost per round trip:
Other:

16. ENTRY RIGHT TO SHOWGROUNDS / ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1
Partner: 1
Groom: 1
Horse Owner: max. 2 accreditations per FEI-Passport - who is not a competitor, whose name is mentioned in the FEI passport of the concerned horse and who is present at the event. two (2) accreditations per horse acc. to FEI-Passport

17. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: http://inside.fei.org/fei/your-role/organisers/handbook

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name:	C.Hartwing S.A. (international shipping company),
Address:	Równoległa 4, 02-235 Warszawa
Telephone:	+48 22 868 34 71
Fax:	+48 22 846 69 96
Email:	k.jarosz@chg.pl
Opening hours:	8.00 - 16.00

Space for organiser to include details if necessary

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations:
Quarantine period:
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

Space for organiser to include details if necessary

3. NATIONAL REQUIREMENTS

If applicable please provide:

Space for organiser to include details if necessary

4. PONIES

FEI Veterinary Regulations, Chapter IX and Annex IX:
For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:
Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.
NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1st Vaccination: day 0 2nd Vaccination: day 21-92	May compete 7 days after the 2nd Vaccination
First Booster	Within 7 months of the 2nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	**MINIMUM:** within one year of previous booster vaccination **IF COMPETING:** must be in	Must have been vaccinated within 6 months +21 days before arriving at the Event

	the 6 months +21 days of the booster previous vaccination	Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.
Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII

8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to https://inside.fei.org/fei/cleansport/horses for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at http://inside.fei.org/content/anti-doping-rules.

XIV. ADDITIONAL INFORMATION

1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (https://inside.fei.org/system/files/FEI%20Policy%20for%20Enhanced%20Competition%20Safety%20during%20the%20Covid-19%20Pandemic%20-%20Effective%201%20July%202020%20-%20Updated%2012%20October%202020.pdf) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries**.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

ASSUMPTION OF RISK / WAIVER OF LIABILITY

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,

2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,

3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,

4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants,

sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

2. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

2.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

2.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

2.1.3. Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

2.2. ATHLETES AND OWNERS

2.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore,

strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

2.2.2. Additional Liability Information

Space for organiser to include reference to National Laws when necessary

2.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for organiser to include reference to National Laws when necessary

3. PROTESTS / APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.
Protest and appeal forms are available on the FEI website:
Protests: http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf
Appeals: http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf

4. SCHOOLING DURING COMPETITIONS

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

5. STEWARDING

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.

- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

6. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

7. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

8. ADDITIONAL INFORMATION FROM THE OC

Space for organiser to include any additional information

Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes (Refer to JRs 255)	Age of Horses
Olympic Games/WEG	As of 18th year	Min 9 y.o.
Continental Championships Senior	As of 18th year	Min 8 y.o.
Regional Championships/Games	As of 18th year As of 16th year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
World Cup Final	As of 18th year	Min. 9 y.o.
Nations Cup Final	As of 18th year	Min. 8 y.o.
CSI-W3*-5*/CSIO3*-5*/CSI3*-5* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18th year As of 16th year As of 14th year As of 12th year	Min. 7 y.o.
CSIO1*-2*/CSIO-W1*-2* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18th year As of 16th year As of 14th year As of 12th year	Min. 6 y.o. *
CSI-W2*/CSI2* World Cup, Power and Skill, Derby Grand Prix, if not the World Cup Competition, and other Competitions Grand Prix, if not the World Cup Competition, and other Competitions if height max. 1.40m Grand Prix, if not the World Cup Competition, and other Competitions if height max. 1.30m	As of 18th year As of 16th year As of 14th year As of 12th year	Min. 6 y.o.
CSI-W1*/CSI1* World Cup, Power and Skill, Derby Grand Prix, if not the World Cup Competition, and other Competitions Grand Prix, if not the World Cup Competition, and other Competitions if height max. 1.30m	As of 18th year As of 14th year As of 12th year	Min. 6 y.o.
CH-Y	As of 16th year to end 21st year	Min. 7 y.o.
CSI/CSIO-Y	As of 16th year to end 21st year	Min. 7 y.o.
CH-J	As of 14th year to end 18th year	Min. 7 y.o.
CSI/CSIO-J	As of 14th year to end 18th year	Min. 6 y.o.
CSI/CSIO-Ch/CH-Ch	As of 12th year to end 14th year	Min. 6 y.o.
CSI/CSIOP/CH-P	As of 12th year to end 16th year Ponies must be registered as ponies with FEI	Min. 6 y.o.
CSIU-25	As of 16th year to end 25th year for all CSIU-25 comp. As of 14th year if height max. 1.40m (to end 25th year)	Min. 7 y.o.
CSIV	As of 45th year	Min. 6 y.o.
CSIAm	As of 12th year until end of 13th year if competition height is max. 1.30 m; as of 14th year if height exceeds 1.30 m.	Min. 6 y.o.
CSIYH	Per Art. 255.2	Min. 5 y.o. – Max. 8 y.o.
CH-M-YH-S	As of 18th year or 16 year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

Art. 254.1.1: Horses entered for CSIO2 Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 2* Events must be at least 6 years old; Horses entered for CSIO2* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 3* Events or higher must be at least 7 years old.

9. PRIZE MONEY DISTRIBUTION

Prize Money Distribution Chart 1: Prize money distribution with **25%** of prize money for the winner *updated 30.01.2019*

N° of starters	up to 11	12-48		49-100		101-110 declared starters		111-120 declared starters	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13th to last*		First 16 acc. to percentages below; extra prizes for 17th to last*		First 20 acc. to percentages below; extra prizes for 21st to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000		133% = 53'200		166% = 66'400	
		%		%		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12th place, are then distributed in descending order starting again with the 1st placed athlete until there are no more prizes to be distributed. See examples below.	25	10'000	25	10'000	25	13'300	25	16'600
2		20	8000	20	8000	20	10'640	20	13'280
3		15	6000	15	6000	15	7980	15	9960
4		10	4000	10	4000	9	4788	8	5312
5		7	2800	7	2800	6.5	3458	6	3984
6	**5 athletes**: winner gets prize for 1st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (7%). The prize for 6th (5.5%) is then given to the winner, the prize for 7th (4%) is given to the 2nd placed athlete, the prize for 8th (3%) is given to the 3rd placed athlete, the prize for 9th (3%) is given to the 4th placed athlete and the prize for 10th (2.5%) is given to the 5th placed athlete. The prize for 11th (2.5%) is then given to the 1st place athlete and the prize for 12th (2.5%) is given to the 2nd placed athlete. **10 athletes**: winner gets prize for 1st (25%) and 11th (2.5%), second placed gets prize for 2nd (20%) and 12th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.	5.5	2200	5.5	2200	5	2660	4.5	2988
7		4	1600	4	1600	3.5	1862	3	1992
8		3	1200	3	1200	2.5	1330	2.5	1660
9		3	1200	3	1200	2.5	1330	2.5	1660
10		2.5	1000	2.5	1000	2	1064	2	1328
11		2.5	1000	2.5	1000	2	1064	2	1328
12	n/a	2.5	1000	2.5	1000	2	1064	2	1328
Total	40'000	100%	40'000	100%	40'000				
13				Extra prizes for 13th to last place*		1.5	798	1.5	996
14						1.5	798	1.5	996
15						1	532	1	664
16						1	532	1	664
Total						100%	53'200		
17						Extra prizes for 17th to last place*		1	664
18								0.5	332
19								0.5	332
20								0.5	332
Total								100%	66'400
								Extra prizes for 21st to last place*	
	* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.								

Prize Money Distribution Chart 2: Prize money distribution with **33%** of prize money for the winner *updated 30.01.2019*

N° of starters	up to 11	12-48		49-100		101-110 declared starters		111-120 declared starters	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13th to last*		First 16 acc. to percentages below; extra prizes for 17th to last*		First 20 acc. to percentages below; extra prizes for 21st to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000		133% = 53'200		166% = 66'400	
		%		%		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12th place, are then distributed in descending order starting again with the 1st placed athlete until there are no more prizes to be distributed. See examples below.	33	13'200	33	13'200	33	17'556	33	21'912
2		20	8000	20	8000	19.5	10'374	19.5	12'948
3		15	6000	15	6000	14.5	7714	14.5	9628
4		10	4000	10	4000	9.5	5054	8.5	5644
5		6	2400	6	2400	5.5	2926	5	3320
6	**5 athletes**: winner gets prize for 1st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (7%). The prize for 6th (5.5%) is then given to the winner, the prize for 7th (4%) is given to the 2nd placed athlete, the prize for 8th (3%) is given to the 3rd placed athlete, the prize for 9th (3%) is given to the 4th placed athlete and the prize for 10th (2.5%) is given to the 5th placed athlete. The prize for 11th (2.5%) is then given to the 1st place athlete and the prize for 12th (2.5%) is given to the 2nd placed athlete. **10 athletes**: winner gets prize for 1st (25%) and 11th (2.5%), second placed gets prize for 2nd (20%) and 12th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.	4.5	1800	4.5	1800	4	2128	3.5	2324
7		3	1200	3	1200	2.5	1330	2.5	1660
8		2.5	1000	2.5	1000	2	1064	2	1328
9		2	800	2	800	2	1064	2	1328
10		2	800	2	800	2	1064	2	1328
11		1	400	1	400	1	532	1	664
12	n/a	1	400	1	400	1	532	1	664
Total	40'000	100%	40'000	100%	40'000				
13				Extra prizes for 13th to last place*		1	532	1	664
14						1	532	1	664
15						1	532	1	664
16						0.5	266	0.5	332
Total						100%	53'200		
17						Extra prizes for 17th to last place*		0.5	332
18								0.5	332
19								0.5	332
20								0.5	332
Total								100%	66'400
								Extra prizes for 21st to last place*	
	* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.								

In case of a tie for the 12th place in a competition with 12 to 48 starters, the prize money foreseen for the 12th place will be divided equally among the athletes concerned.

For Competitions run in two rounds with more than 12 starters in 2nd round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

Space for organiser to include details if necessary

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12th) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13th) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12th)

10. MAXIMUM NUMBER OF STARTERS PER COMPETITION

*Annex VI FEI Jumping Rules:

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must provide the following percentages of additional prize money for every ten declared starters, up to 120 declared starters:

- 101 to 110 declared starters: the OC must provide 133% of the original Competition prize money, which is to be distributed among the 16 best placed athletes in the Competition according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.
- 111 to 120 declared starters: the OC must provide 166% of the original Competition prize money, which is to be distributed among the 20 best placed athletes in the Competition according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

If more than 120 starters are declared, the OC must split the Competition into two groups and provide 200% of the original Competition prize money which is to be divided equally between the two groups. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group. If it is not

possible to have two groups of equal size there may be a different number of starters in each group;

OR

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters, that determines whether the Competition must be split.

If there are more than 200 declared starters, the OC must split the Competition into three groups and provide the same percentages of additional prize money as indicated above (100% of original Competition prize money to be provided for each of the three groups if each group has 100 or fewer starters; 133% of original prize money to be provided for each group if any of the three groups has 101-110 starters; 166% of original prize money to be provided for each if any of the three groups has 111-120 starters).

[3] For CSI-W Events with a Grand Prix Competition in addition to the FEI World Cup™ competitions, the minimum prize money requirements indicated above for the Grand Prix apply only to the FEI World Cup™ Competition as it has the status of a Grand Prix; the Grand Prix Competition at such Events cannot offer more prize money than the prize money offered for the FEI World Cup™ Competition. Refer to the FEI Jumping World Cup™ rules for details relating to date of implementation of this rule at CSI-W Events.

11. GLOSSARY

*Glossary FEI Jumping Rules:

Fees:

- Compulsory Fee: Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by the Athletes concerned as outlined below. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
    - NF fee if applicable
    - NF medication control programme fee if applicable
    - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
    - Fee for health/customs-related documents for Horses if these have been requested by the Athlete.
    - Fee for manure disposal (maximum € 40 per horse per Event)
    - Fee for lorry parking if applicable (The fee indicated in the Schedule may only be charged per lorry not per Athlete.)
    - Fee for electric hook-up for lorry (The fee indicated in the Schedule may only be charged per lorry, not per Athlete.)
- Discretionary Fee: Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
    - VIP or premium parking
    - VIP table
    - Extra box for tack or for non-competing Horse
    - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
    - Premium stabling (all stabling at the Event must meet minimum FEI requirements)

- Entry Fee: The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
  - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
  - Use of all facilities at the Event (no infrastructure fees may be charged)
  - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
  - Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

XV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID[1]:	10189597	
Name*:	Kulupa	
First Name*:	Radosław	
E-Mail*:	radoslaw.kulupa@grupamtp.pl	
Access Rights*:	☒ Admin[2]	☐ Consult[3]
Events[4]:	all	

FEI ID[1]:	10139344	
Name*:	Tarant	
First Name*:	Agnieszka	
E-Mail*:	agnieszkaraeant@gmail.com	
Access Rights*:	☒ Admin[2]	☐ Consult[3]
Events[4]:	all	

FEI ID[1]:	10045444	
Name*:	Święcicki	
First Name*:	Henryk	
E-Mail*:	office@baborowko.pl	
Access Rights*:	☒ Admin[2]	☐ Consult[3]
Events[4]:	all	

[1] If already have an FEI user account.
[2] Provides you the required access to manage entries and substitutions and download entries/lists.
[3] You are just able to consult and download the entries/lists.
[4] Leave the field blank if the user deals with the entries of all events in the show.
*** Mandatory Fields**

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.
All relevant information, file format and tutorial can be found on this page:

https://inside.fei.org/fei/your-role/it-services/xml-format

If you or your provider are unable to produce the required files, results will be accepted by e-mail to results@fei.org, in the proper Excel or "XML" format immediately after the event.
Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

https://inside.fei.org/fei/your-role/it-services/results/jumping-results-forms

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.

THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST